



**City of El Centro  
Building and Safety/Code Enforcement Division**

**Acknowledgement of Submitted Application for  
Residential Solar Panel Building Permit**

DATE: \_\_\_\_\_

Property Address: \_\_\_\_\_

On \_\_\_\_\_ a permit application was applied with our office by \_\_\_\_\_  
Date Permit Applicant Name  
in your name proposing the installation of solar permits at the above subject Property.

Please complete and return this information at your earliest opportunity to avoid unnecessary delays in the processing and issuing of your building permit. No building permit will be issued until this verification has been received.

1. (I have or I have not) \_\_\_\_\_ signed an application for a building permit for the proposed work.
2. I have contracted with the following person (firm) to perform the proposed construction.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Contractors License No.: \_\_\_\_\_

3. **I acknowledge that based on field conditions, an electrical service upgrade may be required, regardless of the approved plans. If the required upgrade is not complete, there will be a delay in activating the solar service.**

\_\_\_\_\_  
Print Name (Property Owner)

\_\_\_\_\_  
Signature (Property Owner)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name (Property Owner)

\_\_\_\_\_  
Signature (Property Owner)

\_\_\_\_\_  
Date