

C.C.S.P.R. No. \_\_\_\_\_

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Received By: \_\_\_\_\_



**CITY OF EL CENTRO  
COMMUNITY DEVELOPMENT DEPARTMENT  
PLANNING & ZONING DIVISION  
APPLICATION FOR CIVIC CENTER SITE PLAN REVIEW**

Application is hereby made to the City of El Centro, County of Imperial, State of California, for a **Civic Center Site Plan Review** as set forth under Section 29-76, et.seq., of the Zoning Ordinance, of Chapter 29 of the City Code of the City of El Centro, California, as amended.

**APPLICANT:**

Name \_\_\_\_\_ Telephone No. (\_\_\_\_\_) \_\_\_\_\_

Mailing Address \_\_\_\_\_

Name of Property Owner(s) (if different from above) \_\_\_\_\_

Mailing Address \_\_\_\_\_

\_\_\_\_\_ Telephone No. (\_\_\_\_\_) \_\_\_\_\_

Financial Institution/Bank, providing funding for the project (if known) \_\_\_\_\_

Mailing Address \_\_\_\_\_ Telephone No. (\_\_\_\_\_) \_\_\_\_\_

Applicant is the: (check one)

- Owner
- Purchaser under contract (provide proof)
- \*Lessee, acting with written approval of the Owner (five (5) year minimum).
- \*Agent, acting with written approval of the Owner of the property described hereinbelow.
- Other \_\_\_\_\_

\*Submit written approval with application.

**DESCRIPTION OF PROJECT SITE:**

**Legal:**

Lot

Block

Subdivision

**Assessor's Parcel No. (APN):** \_\_\_\_\_

Street Address/Location \_\_\_\_\_

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**PROJECT INFORMATION:**

TYPE OF PROJECT:            Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Other \_\_\_\_\_

**PROJECT DESCRIPTION:**

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**REQUIRED ATTACHMENTS:**

1.        A minimum of eighteen (18) folded copies of the site plan, exterior building elevations, floor plan, and landscape and irrigation plans (minimum size 22" x 34") must be submitted with this application prepared by a design professional.
2.        One reduced site plan 8½" x 11"
3.        One CD with a PDF copy of all plans

**SIGNATURE:**

I certify that I am the signer of the within application and have read the foregoing and certify that the contents herein are true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Print Name

**NOTE:**        *Please submit civic center site plan review application with the required attachments and the appropriate filing fees to the Community Development Department-Planning & Zoning Division at City Hall, 1275 W. Main Street, El Centro, California 92243. Incomplete applications will not be accepted.*

*If you need assistance completing the applications, please contact the Planning & Zoning Division on weekdays, from 8:00 a.m. to 5:00 p.m., at (760) 337-4545.*