

PRE-APPLICATION
MEETING REQUEST
No. _____
Processing Fee: \$ 620.00



Date Filed: _____

Received By: _____

**CITY OF EL CENTRO
COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING & ZONING DIVISION
APPLICATION REQUEST FOR PRE-APPLICATION MEETING**

APPLICANT:

Name: _____ Telephone No. (_____) _____

Mailing Address: _____

Name of Property Owner(s) (if different from above) _____

Mailing Address _____

_____ Telephone No. (_____) _____

Financial Institution/Bank, providing funding for the project (if known) _____

Mailing Address _____ Telephone No. (_____) _____

Applicant is the: (check one)

- Owner
- Purchaser under contract (provide proof)
- *Lessee, acting with written approval of the Owner (five (5) year minimum).
- *Agent, acting with written approval of the Owner of the property described hereinbelow.
- Other _____

*Submit written approval with application.

DESCRIPTION OF PROJECT SITE:

Legal: _____

Lot

Block

Subdivision

Assessor's Parcel No. _____

Project Site/Location/Size _____

PROJECT INFORMATION:

Type of Project:

- Residential
- Commercial
- Industrial
- Other

DESCRIPTON OF PROPOSED PROJECT:

REQUIRED ATTACHMENTS:

1. A minimum of ten (10) folded copies of the preliminary site plan/development plan must be submitted with this application prepared by a design professional.

SIGNATURE:

I certify that I am the signer of the within application and have read the foregoing and certify that the contents herein are true and correct to the best of my knowledge and belief.

Date

Applicant Signature

Print Name

This petition must be verified before a notary public by the applicant and by the property owner; the acknowledgement shall be attached to the petition for each.

Please submit Pre-Application with the required attachments and the appropriate filing fees to the Community Development Department-Planning & Zoning Division at City Hall, 1275 W. Main Street, El Centro, California 92243. Incomplete applications will not be accepted.

If you need assistance completing the application, please contact the Planning & Zoning Division on weekdays, from 8:00 a.m. to 5:00 p.m., at (760) 337-4545.