



Community Development Department

444 West Grand Avenue
Wisconsin Rapids, WI 54495-2780
Ph: (715) 421-8228 • Fax: (715) 421-8291

HVAC Contractor Requirements

For Office Use Only

Permit #:

Note to Contractors performing any HVAC work: Any contractor who performs HVAC work in the City of Wisconsin Rapids must possess, at minimum, the following license(s), registration(s), and certification(s):

State HVAC Contractor or HVAC Qualifier Registration Number: _____

Expiration Date: _____

Name of Holder: _____

***CONTRACTORS FAILING TO POSSESS THE REQUIRED LICENSES, REGISTRATIONS, OR CERTIFICATIONS
WILL NOT BE ISSUED A PERMIT, NO EXCEPTIONS***

Note to Property Owners: If the owner of the property is listed as the contractor, a license is not required; however, a "Cautionary Statement" must be signed by the property owner.

I hereby affirm under penalty of perjury that I hold all valid licenses, registrations, or certifications required to perform the work in which I am applying for a permit, and that the above information is true and correct. I understand that I am subject to all applicable municipal and State codes, statutes, and ordinances governing the type of work indicated on the permit for which I am applying. I understand that the issuance of a permit creates no legal liability, express or implied, on the state or municipality. I further understand that if I am not the holder of the license(s), registration(s), or certification(s) required to perform the work for which I am applying, that I am the duly authorized agent for the holder and may sign on their behalf.

Applicant (Sign): _____ **Print:** _____ **Date:** _____