



# Entrada New Commercial Building Checklist

Planning and Development

## INITIAL SUBMITTAL REQUIREMENTS

- One (1) digital (.pdf format) of all documents and plans
  - Number of hard copy plans
    - One (1) full size (24"x36" set)
    - One (1) half size (18"x24" set)
  - Completed Permit Application
  - Plan Review Fee
  - Energy Compliance Report
  - DRC/ACC Approval Letter
  - TDLR Review Verification Number
  - Specification Manual
  - Geotechnical Reports
  - Structural Engineered Calculations
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## COMMERCIAL PLAN CONTENTS

- Outdoor Lighting Plan
- Landscape Plans

### Civil Plans Including:

- Site Plan
- Approved & Filed Plat
- Utilities
- Grading
- Erosion Control Plan
- Tree Conservation / Mitigation Plans

### Building Plan Set Including:

- Floor Plans
- Engineered MEP Plans
- Engineered Structural Design Plans
- Engineered Foundation Plans
- Architectural Elevations with Demonstrating Compliance with Design Guidelines:
  - Door Schedules
  - Window Schedules
  - Exterior Wall Cladding / Veneer Detail
  - Cornice Details
  - Chimney Details