



Department of Community Development
 6801 Delmar Boulevard, University City, Missouri 63130
 Phone: (314) 505-8500, Fax: (314) 862-3168

E

PROJECT NUMBER: _____

ELECTRICAL PERMIT APPLICATION

PROJECT TYPE

This permit type requires an electrical license or homeowner's permit.

Residential (Single-Family, Two-Family, or Townhouse Structures)

Commercial (Multi-Family Residential Structures with 3 or More Housing Units or Non-Residential Structures)

Is this property located in a private subdivision? **Yes** **No**
 If yes, please consult with private subdivision trustees to ensure the use or activity is consistent with private subdivision indentures.

DETAILED PROJECT DESCRIPTION

Provide a detailed project description including all facets of the work, location, and quantities. Additional pages may be attached.

Applications without sufficient detail will be rejected.

PROJECT ADDRESS

Project Address: _____
Address

PREMISE NUMBER

Premise Number: _____
Number

CONSTRUCTION COST

Estimated Construction Cost (ECC): _____
\$X,XXX.XX

ENERGY EFFICIENCY

Will this project reduce energy use on the property?

- Yes**
 No

SEE REVERSE SIDE FOR ADDITIONAL INFORMATION

APPLICANT INFORMATION

All fields must be completed unless noted. **PLEASE PRINT.**

First Name: _____
First Name

Last Name: _____
Last Name

Business Name: _____
Full Business Name

E-mail Address: _____
XXX@XXX.XXX

MAILING ADDRESS

Mailing Address: _____
XXXX Street, Suite XXX

Phone Number: _____
(XXX) XXX-XXXX

City: _____
City

State: _____
State

Zip Code: _____
XXXXX

PHYSICAL ADDRESS (NO PO BOXES)

Physical address same as mailing address.

Mailing Address: _____
XXXX Street

City: _____
City

State: _____
State

Zip Code: _____
XXXXX

PROJECT NOTES

- Inspections that cannot be conducted due to the inspector not being able to access the work for inspection or failure of the work to be completed at the time of the inspection will result in an additional inspection fee.
- It is the responsibility of the contractor to obtain an approved final inspection.
- Typically, a minimum of three days notice is required to obtain an inspection.

INSPECTIONS – ALL INSPECTIONS MUST BE SCHEDULED BY THE APPLICANT UNLESS INITIALED BELOW

Initials	Authorized agent to request inspections (applicant will be liable for any missed inspection fees)
	I hereby authorize the General Contractor to request inspections on my behalf.
	I hereby authorize the Owner to request inspections on my behalf.

NEW CONSTRUCTION FEES

These fees are comprehensive for all electrical on the site and are per dwelling unit. If one of these applies, no other permit fees are required other than the application fee (exception, Fire Alarms, PV solar systems, and generators).

ITEM	QUANTITY	FEE PER UNIT	TOTAL FEE
<i>Electrical for a new single or two-family residential building, per dwelling unit</i>		\$275.00	
<i>Electrical for new multi-family residential construction, per unit</i>		\$130.00	

PROJECT FEES

These fees apply to the new installation, alteration, replacement or repair of electrical systems in existing buildings.

ITEM	QUANTITY	FEE PER UNIT	TOTAL FEE
<i>Bathroom / toilet room group (each)</i>		\$10.00	
<i>Kitchen group (each)</i>		\$25.00	
<i>Building Addition</i>		\$50.00	
<i>Basement Remodel</i>		\$50.00	
<i>Residential Electric Panel</i>		\$25.00	
<i>Commercial Electric Panel</i>		\$50.00	
<i>Temporary Pole</i>		\$25.00	
<i>Fire Alarm</i>		\$120.00	
<i>Generator (each)</i>		\$25.00	
REQUIRED APPLICATION FEE PER UNIT (NON REFUNDABLE)		\$35.00	
TOTAL			

APPLICANT ACKNOWLEDGEMENT AND SIGNATURE

By signing below, I state the information provided on this registration application is truthful to the best of my knowledge, and I have read and understand the terms of service documentation as it relates to this application. Further, I understand this is an application and not a permit. Work cannot begin until a permit is issued.

Name (Printed) Signature Date

Permits will not be processed on properties with outstanding trash bills.